

GARY G. BALA

USA Immigration Attorney
30+ Years Experience
Office: 201 Ellis Road, Suite #1
Havertown, PA 19083-1011 USA
Tel: (610) 446-VISA (8472)
E-Mail: gb@garvbala.com
Web: www.GaryBala.com

†Member, American Immigration Lawyers Association

DATE

CONTRACT LETTER FOR LEGAL CONSULTATION

CLIENT(S): _____

ATTORNEY FEE: U.S. DOLLARS \$50.00 FOR HALF-HOUR OR \$100.00 FOR ONE HOUR



LEGAL CONSULTATION



This is to confirm that you will submit or have submitted an Attorney Fee for our office to open a file, and commence and conclude a Legal Consultation with you about your case, topic or issue.

We usually do our Legal Consultations at a mutually convenient time by Telephone or Skype, or by E-Mail. "Legal Consultation" means verbal, written, or E-Mail answers from us. (Most consultations take at least one hour. So we strongly encourage you to consider budgeting \$100.00 for one hour.) However, whether you choose Half-Hour or One Hour, we are very flexible in the time allotted for you, meaning that we will not charge you anything extra if your consultation lasts longer than the allotted time by a reasonable amount. You can choose to do your consultation all at once or in segments over time. You can do all or part of it by Telephone, Skype, or E-Mail. You can always purchase an additional "bank" of time for consultation in the future, if you choose. You may choose to Scan & E-Mail or Mail us any documents you wish for us to review in connection with your consultation. We will include, without additional charge, any necessary legal research in your case in order to properly counsel you. We will not include any factual investigations which may be necessary in your case, nor any International or Overseas Telephone Calls.

ATTORNEY FEE

The Attorney fee is due in full at the time of the consultation or immediately after the consultation. We prefer Check or Money Order in the mail. We also accept payment in full with Credit & Debit Card and PayPal online on our Website.

ATTORNEY PRACTICE

We will consult and counsel you in your consultation to the best of our ability to help you secure your immigration benefit as efficiently and timely as possible, or otherwise provide you with the necessary information. We agree to the highest degree of confidentiality in all information and documents provided to us. We may ask some relevant questions of you as part of the consultation in order to properly counsel you. We will not however sign our name to any document, petitions or papers in your case, nor file any petitions or papers in your case with any office. Nor will we offer you legal representation in the case as part of the consultation, nor act as a "go-between" between you and any priest, notary, Embassy Officer or Immigration Official. You are free however to retain our office later in the case to represent you, if appropriate and if we agree to accept your case.

CLIENT DUTY

In this process, we request and expect that you will provide all necessary answers, information and documents truthfully and fully in order for us to properly provide you with effective legal consultation.

DISCLAIMER

We will do our best to provide you with the most accurate, meaningful and cogent consultation that we can, based on the answers, information and documents available to us. But understand that we DO NOT AND CANNOT GUARANTEE a given result, end-product, eventuality, process or timeframe with U.S. Immigration, U.S. Embassy or other parts of the U.S. Government or other agencies. Please keep in mind that we DO NOT control U.S. Immigration, U.S. Consulate and government officials. We CANNOT ASSURE you that government processing procedures and times will not change due to volume increases, management changes or other changes in practice and procedure. We will however comply with all legal requirements for client law practice in the Commonwealth of Pennsylvania and pertaining to U.S. Immigration cases.

RELEASE AND WAIVER OF LIABILITY

THE CONSULTATION CLIENT AGREES TO RELEASE AND DISCHARGE GARY G. BALA AND LAW OFFICES OF GARY G. BALA, AND HOLD THEM HARMLESS, FROM ANY AND ALL LIABILITY ARISING FROM ANY AND ALL CONSULTATION AND INFORMATION UNDER THIS CONTRACT LETTER.

AGREED TO BY CLIENT:

BY: _____ DATE: _____

SIGNED: _____
Gary G. Bala

Updated: February 2013
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